

Olympic Peninsula Humane Society

2105 W Hwy 101 Port Angeles, WA 98363



Volunteer Application

Thank you for your interest in volunteering with the homeless animals at the Olympic Peninsula Humane Society. Volunteers are the backbone to keeping the Peninsula's homeless animals healthy and happy. Whether you want to help better the lives of the homeless animals, or you want to prevent abuse by raising awareness of the tragedies that occur when people stop caring for animals, your efforts really make a difference!

All volunteers must attend a New Volunteers Orientation. They are usually held on the first Tuesday of each month from 2:00 pm until 4:00 pm at our shelter located at 2105 W Hwy 101, Port Angeles, Washington. *Note: At the time of orientation, each new volunteer is asked to pay a fee of \$15.00 for a volunteer T-shirt.*

Volunteers are asked to work a minimum of twice a month. Volunteer hours are 10 am to 5 pm Monday through Saturday, and other hours that will vary during special events.

Hours accumulated are not to be used for court-ordered community service or probation purposes.

Volunteers between the ages of 12 and 15 **must** volunteer with their parent or legal guardian. Both individuals must attend New Volunteer Orientation. Volunteers under the age of 16 volunteering at the shelter or OPHS event without a parent or guardian will be asked to leave, and return with a parent or guardian.

Please fill out this application and either email, mail, or fax the application to the Volunteer Coordinator as soon as possible to reserve a spot in your desired orientation session. Please note on the application which orientation date you wish to attend. Please send this application to:

Volunteer Coordinator: Carolyn Lawrence

2105 W Hwy 101

Port Angeles, Washington

360-457-8206

360-452-4157 (fax)

volunteer@cchumane.com

Volunteer Opportunities

Kennel Promoter

Kennel Promoters assist potential adopters. Assistants help make sure dog information cards are on the appropriate dog kennels. They take dogs to meet potential adopters explain the adoption process to potential adopters. Knowledge of dog breeds and dog behavior is helpful but not required. This opportunity requires a high level of physical activity.

Dog Walker

Dog Walkers take dogs to designated off-leash areas to make sure dogs are properly socialized along with exercising them. This opportunity requires a high level of physical activity.

Dog Bathers and Groomers

Dog Bathers help our adoptable dogs look their best by bathing them and brushing them. This opportunity requires a high level of physical activity.

Cat Attendant

Cat Attendants socialize cats and assist potential adopters with any question they may have about the adoption process. Socializing of the cats by holding and petting them. Caring for the cats by changing bedding and food dishes as well as litter boxes. Knowledge of cat behavior is helpful but not required.

Photo Team

Photo team members take pictures of adoptable animals. We use these pictures on our web site and printed materials. Photo team members must have a digital camera. This opportunity requires a high level of physical activity.

Mobile Adoptions Team

Mobile Adoption Team members work with each other at our off-site mobile adoption locations. Mobile Adoption Team volunteers assist in setting up the mobile adoption area, handle our adoptable animals, screen and counsel potential adopters, and handle financial transactions. This opportunity requires training **in addition** to the new volunteer orientation. Dates, locations, are to be left open. This opportunity requires a high level of physical activity.

Foster Home Program

Care for very young or very ill animals in home. Requires an additional interview and in addition to new volunteer orientation. This will also include a home visit from the foster care staff at OPHS.

Humane Education/Community Outreach

Speak to children at schools about pet care and preventing pet abuse. Go to festivals, fundraisers, and other events to discuss animal welfare issues. Dates, locations and times vary. This requires a high level of physical activity.

Fundraising/Marketing

Help us solicit donations and sponsorships from the business community. Take OPHS literature and event flyers to businesses in your community.

Special Events

On site help at fundraising events such as the Poker Bike Run” Claws and Paws Golf Tournament, Fourth of July Parade, Dog daze of summer and much more.

PERSONAL INFORMATION

Date of Application ___/___/___
Preferred Orientation Date ___/___/___

Please print this information

First Name _____ Last Name _____

Nick Name _____

Street Address _____ City _____ State _____

Zip _____ Date of Birth _____ Email _____

Home Phone _____ Work Phone _____ Cell Phone _____

Education: (Circle Last Year Completed) High School 1 2 3 4 College/Graduate 1 2 3 4 5 6 7 8 9

Occupation: _____

Does your company have a Matching Gifts policy for volunteer service? _____

May we contact you on your work or cell phone? _____

In case of an emergency, whom should we contact? Please print this information

Name _____ Relationship _____

Day Phone _____ Evening Phone _____ Email _____

If you will be volunteering with a child between 12 and 15 years of age, please fill out the following information.

Child Name Volunteer's _____

Date of Birth _____

What is your relationship with the child? _____

Child's emergency contact: _____

Day Phone _____ Evening Phone _____

Email _____

Do you have any pets? If yes, let us know how many and their ages. _____

Are your animals spayed or neutered? _____

Have you ever visited an animal shelter before? _____

Do you have any experience as a volunteer? If yes, with what organization(s)?

How did you hear about our volunteer program? _____

Why do you want to volunteer with us? _____

Do you have any physical restrictions, medical limitations or allergies? _____

Please list any special skill that you may have that would be helpful to the shelter such as graphic design, accounting, carpentry, landscaping, web site administration, photography, media relations, fundraising, etc.

How often would you like to volunteer? _____

Volunteering at the Olympic Peninsula Humane Society does require contact with the public, especially on the weekends. Even working in direct animal care there will be times when you will be asked to help the public as they inquire about adoptable animals. Are you comfortable with this? Please explain why or why not. _____

Although the Olympic Peninsula Humane Society does not have a "time limit" on adoptable animals, occasionally we must euthanize animals that become ill or have behavior issues. How do you feel about this?

Volunteer Agreement and Contract

Adult /Youth

Initials/ Initials

_____ & _____ I agree to conduct myself in a courteous and professional manner as a volunteer and as a representative of the Olympic Peninsula Humane Society.

_____ & _____ I agree to abide by all Olympic Peninsula Humane Society Policies and Procedures.

_____ & _____ I authorize the Olympic Peninsula Humane Society to contact the emergency contact on this application and seek emergency medical care in case of accident, injury, or illness.

_____ & _____ I agree that my services are provided on a volunteer basis without pay or compensation of any kind and all services are to be performed at my own risk.

_____ & _____ I understand that my OPHS volunteer t-shirt must be worn at all times while working in the adoption facility.

_____ & _____ I have received a Tetanus vaccination in the last 10 years. I have provided proof of this medical record. I understand I cannot participate in any direct animal care until I sign a tetanus waiver.

_____ & _____ I understand that before I can begin to volunteer I must attend an orientation. Orientations are held on varying Tuesday of every month at the OPHS shelter.

_____ & _____ I understand that in handling animals and performing other volunteer's task there does exist a risk of injury including physical harm caused by the animals.

_____ & _____ I hereby allow the OPHS to use any photographs taken of me on property or at a special event for public relation purposes.

_____ & _____ I agree that on behalf of myself, my heirs, personal representatives and executors, do release, discharge, indemnify, and hold harmless the Olympic Peninsula Humane Society, its agents, employees, directors and board of directors from any and all claims, causes of action, or demands of any nature of cause. Including but not limited to, costs and attorneys fees incurred by the Olympic Peninsula Humane Society in connection with the same, based on damages or injuries which may be incurred or sustained by me in any way connected with my services for the Olympic Peninsula Humane Society including buy not limited to animal bites, accidents, or injuries.

_____ & _____ I understand as Family Team Members I will volunteer my time working as a team the entire time I am on Olympic Peninsula Humane Society property. A violation of this rule will result in the possibility of being terminated from the volunteer program.

Adult signature: _____

Print name: _____

Youth signature: _____

Print name: _____

Tetanus Vaccination Waiver-Adult Volunteer

A tetanus shot is required before direct animal contact at the Olympic Peninsula Humane Society. By signing this waiver, I affirm that I have had a tetanus shot within the last 10 years.

I understand the requirement of a tetanus vaccination. I agree that on behalf of myself, my heirs, personal representatives and executors, I release, discharge, indemnify and hold harmless the Olympic Peninsula Humane Society. Along with, its agents, employees, directors and board of directors from any and all claims, causes of action, or demands of any nature of cause. Including but not limited to costs, and attorneys fees incurred by the Olympic Peninsula Humane Society in connection with the same, based on damages, or injuries which may be incurred or sustained by me in any way connected with my services for the Olympic Peninsula Humane Society including but not limited to animal bites, accidents, or injuries.

Date _____

Signature _____

Printed Name _____

Tetanus Vaccination Waiver-Jr. Volunteer

A tetanus shot is required before direct animal contact at the Olympic Peninsula Humane Society. By signing this waiver, I affirm that I have had a tetanus shot within the last 10 years.

I understand the requirement of a tetanus vaccination. I agree that on behalf of myself, my heirs, personal representatives and executors, I release, discharge, indemnify and hold harmless the Olympic Peninsula Humane Society. Including, but not limited to, its agents, employees, directors and board of directors, from any and all claims, causes of action, or demands of any nature of cause, including but not limited to costs and attorneys fees incurred by the Olympic Peninsula Humane Society. In connection with the same, based on damages, or injuries, which may be incurred or sustained by me in any way connected with my services for the Olympic Peninsula Humane Society including but not limited to animal bites, accidents, or injuries.

Date _____

Signature _____

Print name: _____